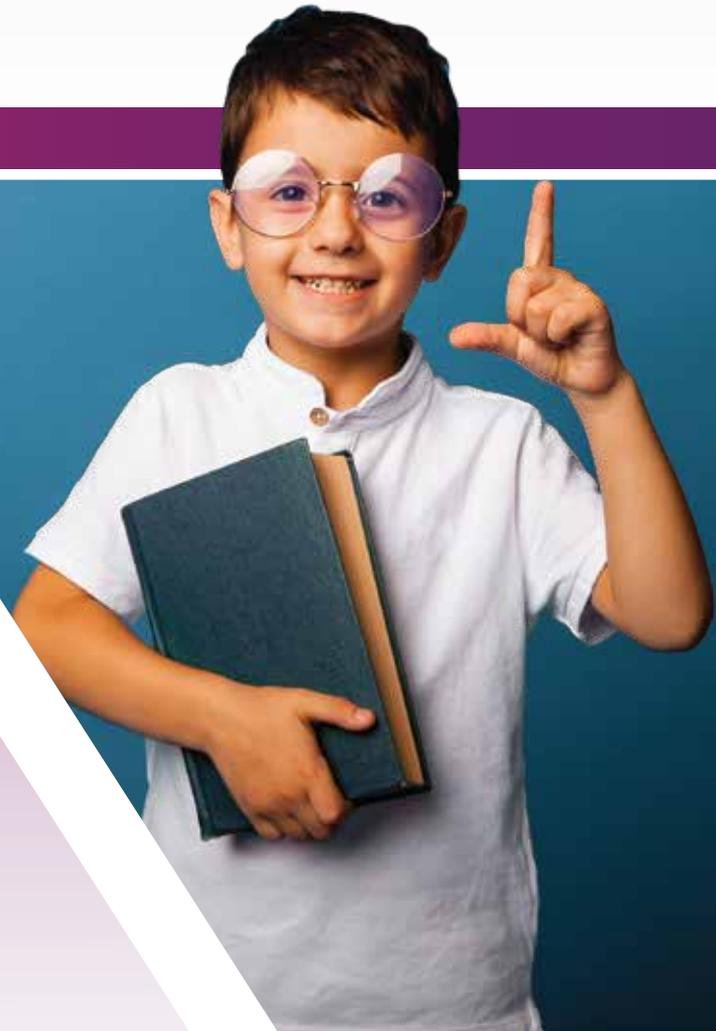




GLOBAL CHAMPS SERVICES

Your Victory, Our Mission

GUIDELINES



" We measure not just the heights reached,
but the strength gained in the climb."

Office No. F-06, F-07, First Floor, Daimond Mall & Residency Gulberg Greens, Islamabad.



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GLOBAL CHAMPS SERVICES CONTESTS

01. GCS-Intelligence Contest
02. GCS-Mathematics Contest
03. GCS-English Linguistics Contest
04. GCS-Science Contest
05. GCS-Art Contest
06. GCS-Creative Writing Contest

ROLE OF THE HOST INSTITUTE

The Head or Contest Coordinator of the host institute is responsible for managing all aspects of the contest locally. Key responsibilities are outlined below:

A. Pre-Contest Promotion & Registration

1. Receive all contest correspondence from GCS, including registration forms, promotional materials (brochures, posters), the participant list, and the annual calendar.
2. Appoint a designated contact person to acknowledge receipt of all GCS communications via phone or email.
3. Promote the contest by:
 - Displaying official posters on institute notice boards.
 - Announcing registration openings in all student classes.
 - Informing parents of deadlines via student diaries or direct notices.
4. Actively encourage student participation.
5. Register interested students using the participant list (provided as an annexure to the registration form). A separate copy of the annexure must be used for each class.

B. Fee Collection & Registration Submission

6. Collect a participation fee of Rs. 1,000 per contest from each student.
7. Deposit the total fee collected into the "Global Champs Services (PVT) LTD" online contest account OR obtain a bank draft/pay order in the company's favor.
8. Complete the official registration form.
9. Attach the bank draft/pay order (issued in favor of Global Champs Services (PVT) LTD) to the registration form.
10. Dispatch the fully completed and signed registration form, along with all annexures, via a reliable tracked courier service to:
Event Manager, Office No. 07, First Floor, Diamond Mall & Residency Gulberg Greens, Islamabad.

11. Promptly inform the GCS Event Manager of any required amendments.

C. Test Administration & Paper Dispatch

12. Receive and securely store the contest question papers.

13. Conduct the test on campus according to the official schedule and in strict compliance with GCS guidelines.

14. Return all solved answer papers to the Event Manager at Global Champs Services using a reliable tracked courier service.

D. Post-Contest Responsibilities

15. Receive contest results, awards, and prizes from GCS and distribute them to the deserving students.

CONTEST CATEGORIES

The contests are divided into six categories based on school grade levels:

Category	Applicable Grades
Sprout	Montessori, Pre-Grade, Nursery, KG
Explorer	Grade 1 & 2
Challenger	Grade 3 & 4
Contender	Grade 5 & 6
Competitor	Grade 7 & 8
Achiever	Grade 9 & 10

Award & Prize Highlights

Celebrating excellence with incredible rewards!

- Grand Prize Champion (2 Winners): 100,000
- Second Prize (12 Winners): Tablet
- Third Prize (12 Winners): 15,000
- Fourth Prize (24 Winners): 10,000
- Prestigious Honor Medals: Gold, Silver, and Bronze
- Special Recognition Prizes: Exciting giveaways for even more winners!

CONTEST LEVEL & STAGES

The contest is conducted at a single level:

A. Country Level: All participants compete nationally.

B. The Journey: Competition Stages

The Odyssey unfolds through three thrilling stages of intellectual adventure each designed to challenge, showcase, and celebrate brilliant minds.

1. Cluster Round: The Speed Challenge

Format: Handwritten

Date: April 06, 2026

Description: Kick off the journey with a fast-paced test of wits! Participants will tackle **30 thought-provoking questions in just 20 minutes**, where quick thinking and sharp knowledge are key. This round is all about speed, accuracy, and nerve. Show what you know and race toward the next level!

To advance to the prestigious **Parliamentarian Round**, participants must achieve a score of **85% or higher** in the Cluster Round.

2. Parliamentarian Round: The Strategic Showcase

Format: Online

Date: April 13, 2026

Description: The top performers from the Cluster Round advance to this competitive online arena. Here, challenges deepen and strategy comes into play. It's where promising minds prove their mettle and compete for a coveted spot in the ultimate final only the brightest will move forward.

Qualification for the **Masterpiece Finale** is reserved for top achievers who score **above 90%** in the Parliamentarian Round.

3. Masterpiece Finale: The Ultimate Championship

Format: Online

Date: April 20, 2026

Description: The pinnacle of The Odyssey. The finest thinkers from the Parliamentarian Round meet in this grand finale for the most demanding contest of all. With pride and glory on the line, one exceptional mind will emerge victorious and claim the title of **Ultimate Odyssey Champion**.

RULES FOR CONTEST CONDUCT

A. Exam Administration & Supervision

1. The contest will be held at the participant's own institute. The Head of the institute will serve as the Chief Examiner.
2. The Chief Examiner/Coordinator must provide invigilators with the GCS Guidelines and a copy of the contest schedule at least two days prior to the contest date, ensuring all invigilators fully understand their responsibilities.
3. Invigilators must be appointed from the institute's teaching faculty. A ratio of **one invigilator for every 25 participants** must be maintained, with at least one invigilator present in each exam room.
4. The Chief Examiner/Coordinator is solely responsible for **assigning seats** to candidates. Unregistered students may not participate without express prior consent from GCS.

Conduct During the Contest

5. Only registered candidates and authorized supervisors are permitted in the exam room during the contest.

6. Invigilators must monitor candidates without causing undue disturbance. Their primary duty is to **prevent copying** and any form of unfair practice.

7. No assistance may be given on exam content. If a participant does not understand a word or phrase on the paper, invigilators and examiners are **not permitted to explain, interpret, or answer any questions** related to the content.

C. Procedure for Suspected Malpractice

8. If an invigilator suspects a candidate is attempting to cheat, they must **inform the Chief Examiner/Coordinator immediately** and should not confront the student directly.

9. If the Chief Examiner/Coordinator is unavailable, the following procedures must be followed:

* **For suspected use of unauthorized materials (notes, books):** The invigilator must immediately confiscate the material. The candidate must be allowed to continue the contest. The incident must be reported to the Chief Examiner/Coordinator at the end of the exam, with a clear note made on the attendance sheet next to the candidate's name.

CONTEST MATERIALS & HANDLING

Question papers and related materials will be dispatched via courier to the Head of the Institute at **least three days** before the contest.

- **Non-Receipt:** If materials are not received within this timeframe, the Chief Examiner must immediately contact the GCS Event Manager by phone or email.
- **Secure Storage & Opening:** All materials must be stored securely under lock and key. Envelopes containing question papers may **only be opened by the Chief Examiner/Coordinator on the contest date**, strictly according to the printed instructions. Opening envelopes before the official start time is prohibited.
- **Tampering:** Any broken or tampered seal must be reported to the GCS Event Manager immediately.
- **Photocopying:** Prior photocopying of question papers (for shortage purposes) requires the Chief Examiner's permission. **Photocopying of answer sheets is strictly forbidden.**
- **Return of Materials:** All unused contest materials must be returned to Global Champs Services.
- **Absentees:** Clearly mark "**ABSENT**" on the answer sheets of absent students and include them with the shipment to the Event Manager.

CONTEST SCHEDULE

- The contest begins nationwide at **10:30 AM sharp**.
- Institutes are **not permitted** to alter this schedule without explicit prior authorization from GCS.
- In case of unavoidable circumstances, the **GCS Program Coordinator** must be contacted immediately for guidance.

PROCEDURE FOR STARTING THE CONTEST

A. Pre-Contest Setup

1. Verify the accuracy of the official attendance sheet(s) provided by GCS. This must be completed and returned with the answer sheets.
2. Only candidates whose names appear on the official attendance sheet are permitted to participate.
3. Prepare the hall:

- o Remove or cover all helpful teaching materials from walls and boards.
- o Space desks at **least one meter apart**.
- o Ensure a visible wall clock is present.
- o Display a board showing the start and end times.

B. Distribution & Instructions

4. The Chief Examiner will open the question paper envelopes in the contest hall in the presence of participants.
5. Distribute materials carefully according to the instructions on the envelopes.
6. Allow participants **five minutes** to fill in their particulars on the answer sheets. They may read the questions during this time but **must not write any answers or notes**.
7. An invigilator must read **all printed instructions** on the question paper aloud clearly.
8. Clearly announce the official start time and the duration of the test.

PROCEDURE FOR CONCLUDING THE CONTEST

A. Ending the Session

1. Give audible warnings when **five minutes** and **one minute** remain.
2. Upon announcing time's up, **all writing must cease immediately**. No further review of the paper or changes to answers are permitted.

B. Collection & Dispatch

3. Collect all answer sheets before candidates leave the room. Ensure all required information on the front page is completed in **BLOCK LETTERS**.
4. Invigilators must sign the attendance sheet(s). Sort answer sheets by contest level.
5. Pack the answer sheets and attendance sheet(s) into the original (or provided) envelope and seal it.
6. Ship the package via a reliable tracked courier service **on the same day**.
7. Notify the GCS Event Manager immediately of any delay in dispatch.

INSPECTION BY GCS CONTESTS

GCS reserves the right to conduct unannounced inspections at any test center.

- Participating institutes must cooperate fully with GCS representatives.
- All representatives must be asked to present valid identification before entering the contest hall.
- If arrangements are found to be non-compliant with required transparency standards, GCS may declare the contest void and cancel the institute's registration.

PARTICIPANT INSTRUCTIONS

1. Follow all invigilator instructions promptly.
2. Arrive at the center **at least 20 minutes before the start**. Candidates arriving **more than 30 minutes late** may be barred from participating, with admission at the sole discretion of the Chief Examiner (requiring a valid, convincing reason for lateness).
3. Bring your own **blue or black ink pens, pencils** and any **explicitly permitted** materials. Ensure instruments like rulers or calculators have no extraneous writing.
4. **No communication** with other candidates is permitted.
5. Do not leave the contest hall unescorted for any reason, including using the washroom.
6. **No unauthorized materials or electronic devices** are allowed.
7. Remain in your seat unless permission is granted by an invigilator. Raise your hand to request attention.
8. Do not remove any answer sheets, question papers, or supplied materials from the contest room.

For further information, please visit: www.globalchampsservices.com

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Event Manager

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Contest Subjects Include:

GCS Intelligence Contest
GCS Art & Creative Writing Contest
GCS English Linguistic Contest
GCS Mathematics Contest
GCS Science Contest